

County of Jefferson

Office of the Purchasing Department
Historic Court House
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Buyers
Karin Dorr
Amanda McCracken

Director
Mark Sachetti, CPPB

Senior Account Clerk
Avis Gilmore

Account Clerk
Mary Ann Shear

NOTICE OF AWARD

November 20, 2020

ATTN ROB CAMOIN, PRESIDENT AND CEO
CAMOIN 310
120 WEST AVENUE SUITE 303
SARATOGA SPRINGS NY 12866

RFP #20-24 NAME: CONSULTANT SERVICES FOR JEFFERSON COUNTY COMPREHENSIVE ECONOMIC
DEVELOPMENT STRATEGY (CEDS) UPDATE

CONTRACT PERIOD: DATE OF AWARD UNTIL FINAL COMPLETION AND ACCEPTANCE

Dear Mr. Camoin:

I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

The following documents are required before a Contract/Purchase Order is issued:

- ✓ Insurance Certificate - Commercial General Liability, Business Automobile Liability and Professional Liability
- ✓ Proof of New York State Disability/Worker's Compensation
- ✓ W-9 Tax Form and Vendor Information Form (Attached)
- ✓ Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the bid document under Insurance Requirements.

If you have any questions regarding this notice of award, please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti
Purchasing Director
MS/ag

C: Department, Auditor, Bid File, DCG Corplan Consulting LLC, Fairweather Consulting